

The Appleton School Sixth Form



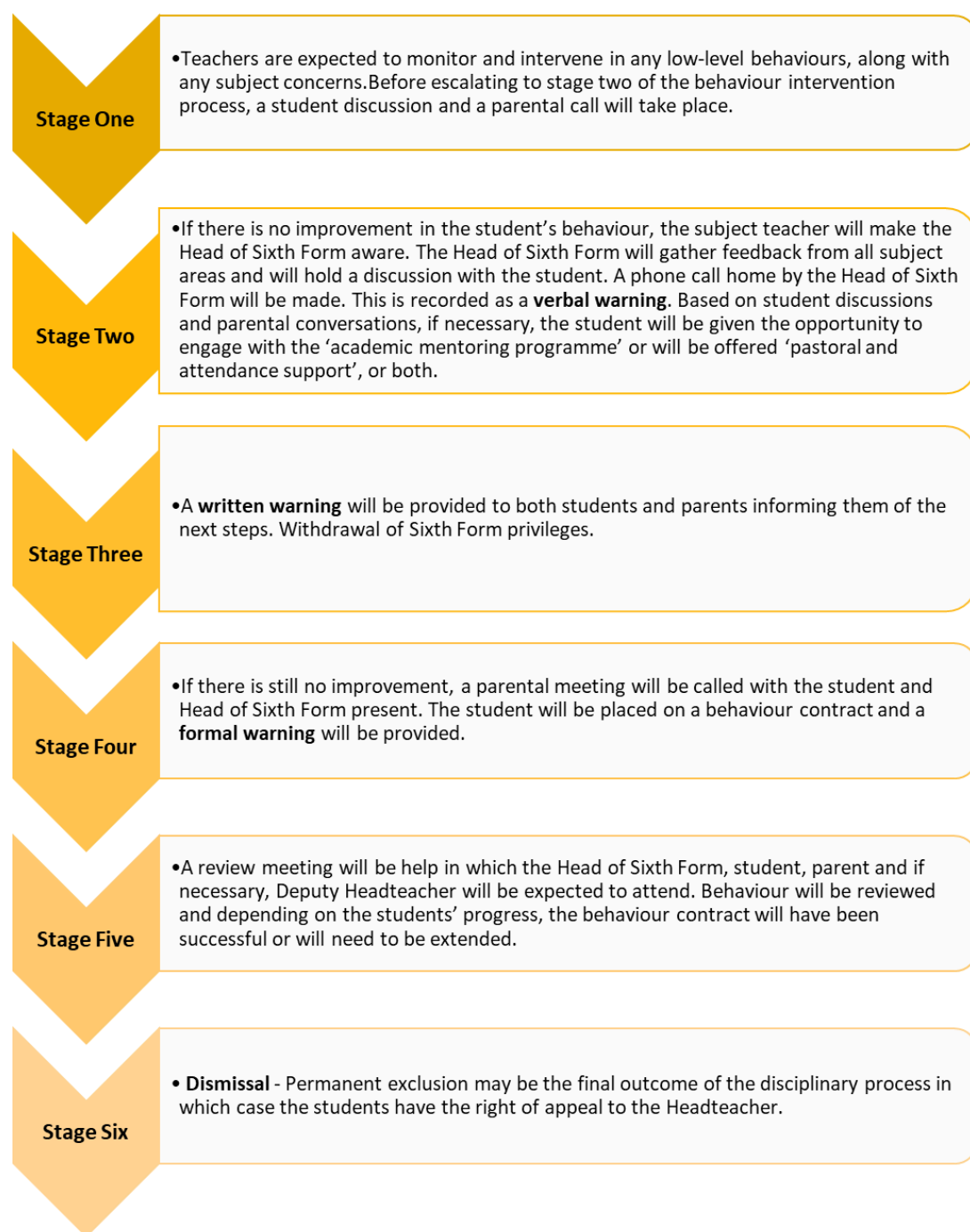
Student Code of Conduct 2025-26

As a member of The Appleton School Sixth Form you are required to follow the below expectations to not only ensure academic success but also to ensure that you act as the responsible young adults and role models we know you are. By selecting this Sixth Form you are also choosing to abide by the rules and regulations set out below.

Code of Conduct - Behavioural Expectations

In order to be successful within our Sixth Form you will be expected to follow the below student behavioural code of conduct:

- You must treat all stakeholders with the utmost courtesy and respect.
- Must wear your lanyard with your ID visible at all times.
- Remember you are a role model both inside and outside the sixth form block and therefore we expect you to act as mature adults, using appropriate language, being respectful and behaving in a responsible manner.
- Are responsible for all books and equipment that are issued to them, and are returned in good condition as requested by the teaching staff.
- Communicate any concerns, issues, problems etc in the correct and most professional way e.g. emailing teachers, speaking to Head of Sixth Form.
- No mobile phones in the Main School building or grounds of this building.



Code of Conduct - Academic Expectations

In order to be successful within our Sixth Form College you will be expected to follow the below student academic code of conduct:

- You are expected to perform on or above your target grade throughout your time at Sixth Form. If at any time you are underperforming an intervention plan will be put in place for you which you must fully engage with.
- You must ensure all classwork and extended learning is completed to a high standard and that it is submitted by the deadlines provided by your subject teacher.
- You are responsible for your learning and ensuring that you catch up on any missed work and notes.
- Must be well prepared with the correct books and equipment ready to make a worthwhile and valuable contribution in all lessons.

Code of Conduct - Study Periods/ Use of Study Room Expectations

In order to be successful within our Sixth Form you will be expected to follow the below student study period code of conduct:

- Be fully responsible and proactive for your own independent study e.g. have work ready to do or go and ask for further direction from your teachers if required. This could include summarising your notes, reading before the lesson the relevant topic, re-reading the text after the lesson, creating revision cards, completing past papers and undertaking additional reading. Ensure you log this in your independent study logs.
- Ensure the use of study rooms are used for independent study. Must work silently in the Sixth Form Study Centre and respectfully in other designated study rooms.
- Respect other peoples' rights to private study and therefore need to bear this in mind when using laptops, desktops, and mobile phones.
- Only use computers for educational purposes relating to their studies. Failure to comply may result in a ban.
- You must update your online 'promoting independence' log and complete/record this work here.

Code of Conduct - Uniform Expectations

You are expected to be role models within The Appleton community but also follow a dress code such as that within a professional working environment. In order to be successful within our Sixth Form College you will be expected to follow the below student dress code of conduct:

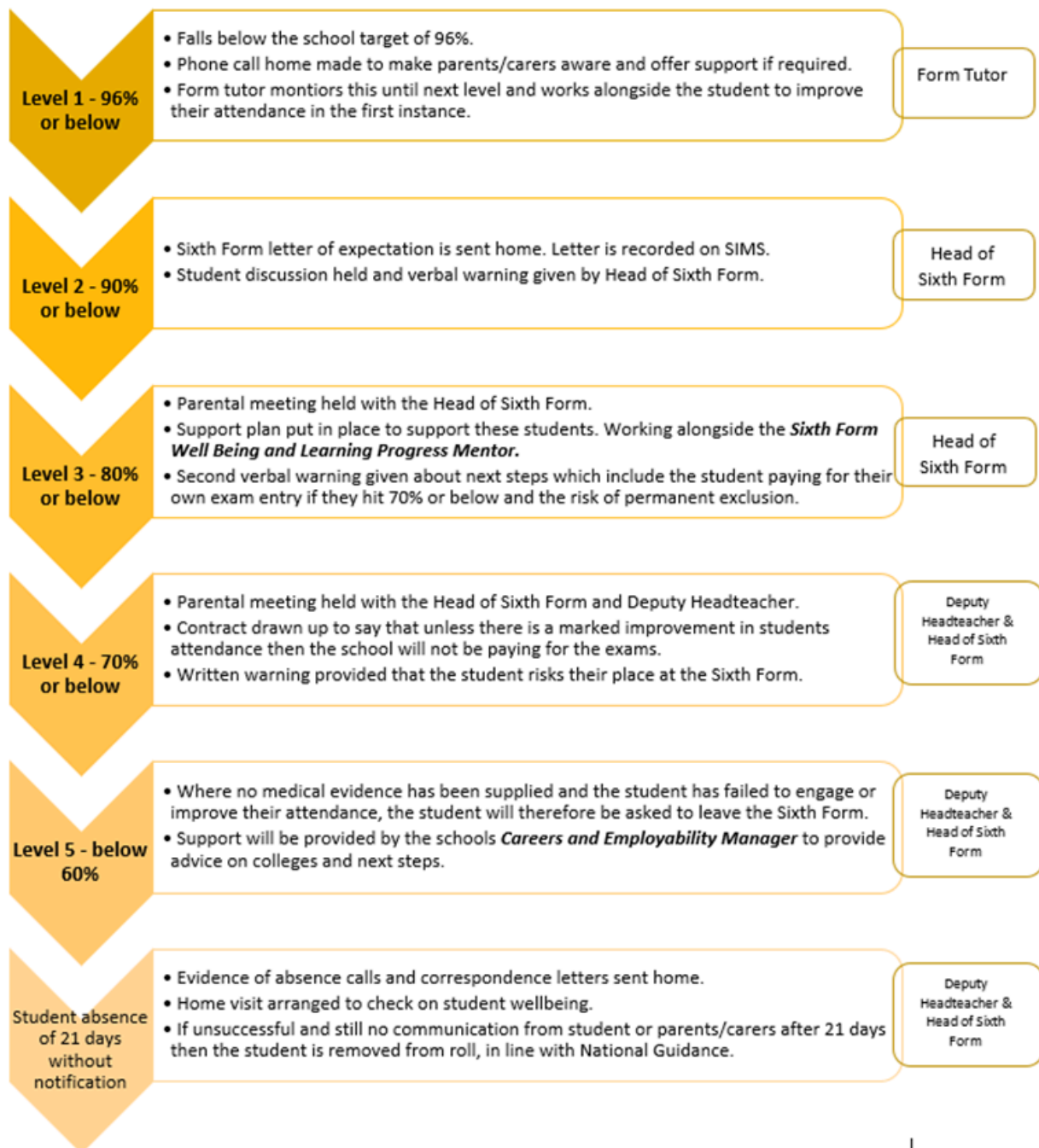
- Lanyards visible at all times.
- Complete fulfilment in the Sixth Form dress code (blazers, tie, white shirt, formal trousers, appropriate skirt, black jumper and leather shoes). Blazers with you at all times.
- No facial piercings and excessive jewellery.
- No visible tattoos.
- No heavy makeup.
- You could be sent home to change if the dress code is not being followed.

Code of Conduct - Attendance and Punctuality Expectations

In order to be successful within our Sixth Form you will be expected to follow the below student attendance and punctuality code of conduct:

- Maintain attendance of 96% and above. Failure to do so will result in being placed on an attendance improvement plan.
- Ensure you sign in and out upon arrival and departure to the school building.
- To attend form between 8:30-8:45. This is vital as a number of enrichment activities, assemblies and notices will be delivered within this time.
- Attendance to **ALL** lessons are **compulsory** and it is expected that you catch up on any missed work.
- Holidays **are not** be taken during term times and work should not interfere with your studies.

- Punctuality to lessons affects everyone else's learning plus the flow of the delivery to the lessons. Teachers will be expected to report any punctuality issues to the Head of Sixth Form where this will be recorded and passed on to future universities and employers if the implementation of a punctuality improvement plan does not prove to be effective. A new punctuality policy has been introduced this year.



Code of Conduct - Transfer to Year 13

We look forward to you continuing your educational journey into year 13 however you need to understand that this is not an automatic right. In order to be successful with your transfer into Year 13 you must achieve the following:

- Good attendance and punctuality
- Outstanding behaviour record and code of conduct
- Above a Grade U – otherwise we may need to review your provision to check you are on the right pathway and offer necessary support.

Student Agreement

As a member of the Sixth Form I can confirm I have read, understand and agree to conduct myself in relation to the following expectations:

- Behavioural
- Academic
- Use of Study Periods/ Rooms
- Uniform
- Attendance and punctuality
- Transfer to Year 13 (if in Year 12)

You must respect the decisions made by your Subject Teachers, the Sixth Form Team and your Head of Sixth Form.

Signature: _____ Date: _____

Name: _____ Form Group: _____