



Tuesday 3rd December 2024

Dear Parent/Carer,

End of Term Arrangements: Friday 20th December 2024

It has been an extremely busy term, and I now write to you with information regarding our final day of term, which is Friday 20th December. The arrangements are as follows:

The canteen closes after break on the final day, students in receipt of free lunches are able to collect their food from the canteen during Morning Break.

All Year Groups will be dismissed at **1pm**.

We wish you a most enjoyable Christmas and New Year.

Yours sincerely,

Ms. S. Cox
Headteacher

Headteacher: Sarah Cox, BA (Hons)

Croft Road, Benfleet, Essex, SS7 5RN **Tel:** 01268 794215

Email: info@theappletonschool.org **Website:** www.theappletonschool.org