

September 2025

Dear Parents/Carer,

**RE: Previously Looked After Children**

I wanted to make contact with you as part of our process as a school to identify previously looked after children currently on our roll.

We are committed to providing the best possible support for students who are 'previously looked after' to ensure they excel during their time at The Appleton School. To help achieve this, we are able to access additional funding through the Pupil Premium. This additional funding is available for children who were in Local Authority Care and left care as a result of:

- An adoption order;
- A Special Guardianship order;
- A Child Arrangements order.

In order to claim this, parents/carers should initially self-declare, and this can be done by emailing myself at [cjones@theappletonschool.org](mailto:cjones@theappletonschool.org). We would then require sight of the legal paperwork to evidence the child's status in order to record this on our school systems.

**Please note, parents/carers are not obliged to declare this information.**

**If you have previously declared this information to us at The Appleton School, there is no need for you to do so again. However, if you would like to reach out and check anything with me, please do get in touch by email or by telephone.**

If you do have any questions, please do not hesitate to contact me.

Kind regards,



Mrs C Jones

Designated teacher for Children in Care, Young Carers and Recently Bereaved.

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