



# The Appleton School

## Notes on Admissions Consultation

When changes are proposed to admission arrangements, all admission authorities must consult on their admission arrangements (including any supplementary information form) that will apply for admission applications the following school year.

Where the admission arrangements have not changed from the previous year there is no requirement to consult, subject to the requirement that admission authorities must consult on their admission arrangements at least once every 7 years, even if there have been no changes during that period.

Consultation must last for a minimum of 6 weeks and must take place between 1<sup>st</sup> October and 31<sup>st</sup> January in the determination year.

For the duration of the consultation period, the admission authority must publish a copy of their full proposed admission arrangements (including the proposed PAN) on the school's website or its own website (in the case of the local authority) together with details of where comments may be sent. In the case of The Appleton School comments should be sent to [admissions@theappletonschool.org](mailto:admissions@theappletonschool.org)

Further details of the Consultation process in regards to Admission Arrangements can be found in the DfE School Admissions Code (pages 18-19).